

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Thursday, May 24, 2018, 6:00 pm - 6:30 pm
Central Arizona Fire and Medical Authority, Administration
8603 E. Eastridge Drive, Prescott Valley**

**** Revised ****

In Attendance

Darlene Packard; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Scott Bliss; Susanne Dixson; Tom Steele; ViciLee Jacobs

Not In Attendance

Dave Tharp

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Thursday, May 24, 2018 at 6:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Packard called the Central Yavapai Fire District Board of Director's meeting to order on Thursday, May 24, 2018 at 6:52 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Packard led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

Chair Packard opened the meeting for public comment.

Chris Kuknyo expressed concern that Central Yavapai's tax levy increased \$4 mil and Chino Valley's only increased \$300,000 between 2013 to 2017. He suggested that the Board consider merging the two Districts, and stated that if money is co-mingled the right way, it's all good.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - April 23, 2018
- B. Approve Executive Session Minutes - April 23, 2018
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Transfer April Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$3,483,350.40

Attorney Cornelius advised the Board that Item B executive minutes need to be pulled from the consent agenda as there were corrections that needed to be made. He apologized for not providing the change prior to the meeting. He will make the changes and present for approval at the June meeting.

Director Steele asked that Item E. be pulled from the consent agenda also.

Motion to approve Items A, C, and D

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Motion to table Item B. Approve Executive Session Minutes - April 23, 2018 to allow attorney to review.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Item E. Transfer April Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$3,483,350.40.

Director Steele repeated his objection to funding CAFMA.

Director Jacobs stated that she will not approve the transfer of funds.

Motion to approve transfer of funds in the amount \$3,483,350.40.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs, Tom Steele

Item 6. B. was taken out of order so that the representatives from Stifel Nicolas didn't have to wait longer.

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

Motion to adjourn into Executive Session at 7:08 p.m.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

6. OLD BUSINESS

Chair Packard reconvene into Public Session at 7:39 p.m.

A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Chair Packard confirmed that Attorney Cornelius has his direction.

Director Wasowicz advised the Board that due to a potential conflict of interest, he will be recusing himself from both future votes and Executive Sessions related to the Training Center drainage issues.

B. Review, Discuss, and Action Regarding Bond Refunding Proposals and Terms as Presented by Stifel Nicolas, Inc. Including Consideration and Possible Adoption of Resolution 2018-04 Approving the Sale and Issuance of General Obligation Refunding Bonds of the District

Stifel Nicolas representative Randie Stein advised the Board that they serve as the placement agent, and she summarized the nine bids. The bids range from about 3% to 4%. Several bids have the option to pay the bonds off early; some banks penalize calling bids early; these are key features. Four entities would not bid. She reviewed the potential savings; the resolution requires at least a 4% savings. She explained that even though interest rates are edging up, rates are still relatively low.

Chief Bliss added that staff has reviewed the presentation, and they are suggesting Option 1 which has an estimated savings of \$189,650.

Motion to accept the Resolution 2018-04 as drafted with selection of Option 1 National Bank of Arizona.

It was confirmed that the agent fee is \$350.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

7. NEW BUSINESS

A. Discussion and Direction to Staff Regarding Request for Proposal (RFP) for Audit Services for Fiscal Years 2018-2020

Chief Bliss advised the Board that we solicit bids every three years. We are happy with our current auditor and hope they will submit a bid.

Board gave direction to move forward with the bid process.

B. Motion, Discussion, and Action Regarding Annexation and Resolution 2018-03, Arizona Eco Development LLC (Jasper Development), Parcels 103-04-008, 103-04-008A, 103-04-008B, 103-04-008C

Chief Bliss explained that this is an annexation for the current Jasper Development and the future land that will be developed over the year. They have already been annexed into the Town of Prescott Valley.

Director Wasowicz asked if future fire station locations have been discussed.

Chief Freitag stated there has not been an official meeting; he is working with Mr. Parker and is pressing the issue. He explained that the roadways and hydrants in

Phase 1 have been reviewed by the fire department. A station would be considered in a later phase.

Director Zurcher stated that Prescott Valley Planning and Zoning is reviewing Phase 1.

Motion to approve Resolution 2018-03, annexation Arizona Eco Development LLC (Jasper Development), Parcels 103-04-008, 103-04-008A, 103-04-008B, 103-04-008C

Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

8. ADJOURNMENT

Motion to adjourn meeting at 7:46 p.m.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Clerk / Date

Signature indicating approval on next page

**Signature Page For: 2018 05 24 Central Yavapai Regular Minutes-Approved.pdf - Central Yavapai
Fire District Board of Directors - CY Regular Meeting - 6/25/2018**



Jeff Wasowicz , Board Clerk 06/27/2018